GREAT NECK LIBRARY

MINUTES OF THE
BUDGET WORKSHOP
MONDAY, MARCH 23, 2020 AT 7:30 P.M.

A first budget workshop, was held on Wednesday, March 20, 2020, via WebEx [Agenda attached]

The following Trustees were present constituting a quorum:

Weihua Yan – President
Liman Mimi Hu – Vice President
Scott Sontag – Secretary
Rebecca Miller – Treasurer
Chelsea Sassouni – Assistant Treasurer
Josie Pizer – Assistant Treasurer
Barry Smith - Trustee

Also Present: Tracy Van Dyne – Acting Director
Steven Kashkin – Business Manager

Call to Order

Trustee Miller called the meeting to order at 7:32 p.m.

Review and Discussion of 2020/2021 Budget

Mr. Kashkin provided an overview of the first draft of the budget for the fiscal year 2020/2021. The total for the budget presented was $9,605,15 made up of $8,761,737 from taxation, $112,000 from PILOT (Payments in Lieu of Taxes from the Great Neck School District) Revenue and $731,388 from Tax Revenue from Debt Service. A copy of the budget is appended to these Minutes.

This draft budget will be revised to include suggestions from the Board and presented at the second budget workshop on April 2, 2020.

These Minutes provide highlights and comments on the 1st draft budget:

REVENUES

Business Manager Steven Kashkin noted the $48,000 decrease in the PILOT revenue which is a result of three companies returning to the tax roll for 2020/2021. This was reported by the Nassau County Tax Assessment office.

SALARIES

Business Manager Steven Kashkin noted the $76,000 increase in salaries reflects the 2% increase per the CBA and the addition of three new full and part time positions to the 2021 budget.
Trustee Miller requested that Mr. Kashkin develop a contingency for the salary amount since it is consistently over budget every year.

Public Comment: M. DiCamillo

LIBRARY MATERIAL AND PROGRAMS

Business Manager Steven Kashkin noted the $5,000 decrease in Reference (Print) books and $15,000 decrease in Children (Print) books. Per the departments, this is due to the fact that they are moving more towards online books.

Business Manager Steven Kashkin noted that the Programming budget for the branches has been added as line items.

Trustee Miller asked Mr. Kashkin to revisit the budget for STEM lab programming as she feels it is too low.

BUILDING AND OCCUPANCY

Business Manager Steven Kashkin noted this section of the budget is flat with only a slight increase due to higher rent for the Branch locations.

Public Comment: M. DiCamillo

OPEN TIME

President Yan noted that the board is currently considering returning to good standing with NLS and doing so may impact the budget.

Trustee Miller suggested the next budget be scheduled now. Mr. Kashkin responded that the school district’s budget adoption hearing is currently up in the air due to the Coronavirus Pandemic.

Adjournment

The meeting was adjourned at 8:28 p.m. on motion by Trustee Sassouni and seconded by Trustee Hu.

Respectfully submitted,

Scott Sontag, Secretary
Board of Trustees