

GREAT NECK LIBRARY

Position Available

PART TIME CUSTODIAN

Responsibilities:

- Maintenance, safety and cleanliness of buildings and grounds;
- Maintenance of mechanical systems (HVAC, plumbing, electric, etc);
- Maintenance of Library van and other equipment;
- Transfer of materials and supplies between Main Library and three Branches on timely basis;

Skills required:

Strong back and stamina – Lifting, bending and snow shoveling required;
Basic carpentry, electrical and/or plumbing skills helpful;
Valid NYS Driver's License and clean driving record;
Awareness of surroundings and attention to details;
Working knowledge of mechanical systems;
Strong communications skills;
"Can do" attitude.

Starting Salary

\$16.55 per hour
8 -16 hours/week Monday – Saturday
(shifts to be determined)
plus occasional Sundays as required

Reply to:

Laura Weir, Assistant Director
GREAT NECK LIBRARY
159 BAYVIEW AVENUE, GREAT NECK, NY 11023
OR FAX (516) 487-6069