

Great Neck Library  
**BOARD OF TRUSTEES MEETING**  
Main Library

159 Bayview Avenue, Great Neck, NY 11023

**Tuesday, February 26, 2019**

**7:00 PM – 7:30 PM-Executive Session (Personnel Matters)**

**7:30PM -Public Meeting**

## **AGENDA**

**Please Note:** Members of the public may speak on any action item under consideration by the Board in Public Session, **after full discussion of the Board members and prior to any vote. Please wait until the President recognizes you for discussion. Please turn off cell phones or place in silent mode.**

### **CALL TO ORDER**

### **APPROVAL OF MINUTES**

January 15, 2019 Board Meeting  
January 22, 2019 Executive Session  
February 4, 2019 Special Board Meeting  
February 13, 2019 Executive Session

### **TREASURER/BUSINESS MANAGER'S REPORT**

### **PAYROLL CHANGES**

### **OTHER REPORTS**

- (a) Main Building Committee – Weihua Yan, Chair
- (b) Grants-Denise Corcoran & Tracy Van Dyne
- (c) Staff Reports – Board Package
- (d) Director – Denise Corcoran
- (e) Assistant Director – Tracy Van Dyne

### **OLD BUSINESS**

- a) Policy Manual Change-Remove Section 300-40 Organizational Chart-3<sup>rd</sup> Read & Vote

### **NEW BUSINESS**

- a) Approve the Composition of Members for the Director Search Committee
- b) Announce Solicitation for Public Members for the Director Search Committee
- c) Board Committee Assignments
- d) Approve Revised Technical Services Manager Job Posting & Description (formerly Technology Services Coordinator)
- e) Approve Budget Transfers
- f) Approve Service Contract for Automatic Doors at Main
- g) Approve Air Conditioning Service Contract for Parkville & Lakeville
- h) Approve Purchase of Recyclable Tote Bags
- i) Proceed with RFP for Project Manager/Owner's Representative for the Station Branch Renovation
- j) Renewal of Junior Accountant's Contract

### **CORRESPONDENCE**

Letter from J. Shenkman

### **OPEN TIME**

*During Open Time, members of the public may speak to any item of interest to the Library for up to three minutes.*

### **DATE OF NEXT MEETING**

March 12, 2019 –1<sup>st</sup> Budget Workshop-Station Branch  
March 19, 2019- Regular Board Meeting– Station Branch  
March 26, 2019-2<sup>nd</sup> Budget Workshop – Main Library

## ADJOURNMENT