

Great Neck Library  
**BOARD OF TRUSTEES MEETING**

**Station Branch Library**  
26 Great Neck Road, Great Neck, NY 11021

**Tuesday, March 19, 2019**  
**7:00 P.M. – 7:30 P.M.- Executive Session (Legal Matters)**  
**7:30 P.M. – Public Meeting**

## **AGENDA**

**Please Note:** Members of the public may speak on any action item under consideration by the Board in Public Session, **after full discussion of the Board members** and prior to any vote. **Please wait until the President recognizes you for discussion. Please turn off cell phones or place in silent mode.**

### **CALL TO ORDER**

### **APPROVAL OF MINUTES**

February 13, 2019 Executive Session w/Revision

February 26, 2019 Board Meeting

### **TREASURER/BUSINESS MANAGER'S REPORT**

### **PAYROLL CHANGES**

### **OTHER REPORTS**

- (a) Branch Committee – Barry Smith, Chair
- (b) Policy/Bylaws Committee – Liman Mimi Hu, Chair
- (c) Long Range Planning – Chelsea Sassouni, Chair
- (d) Grants- Tracy Van Dyne
- (e) Staff Reports – Board Package
- (f) Acting Director – Tracy Van Dyne

### **OLD BUSINESS**

- a) Untable Policy Manual Change to Remove Section 300-40 Organizational Chart
- b) Policy Manual Change-Remove Section 300-40 Organizational Chart-3<sup>rd</sup> Read & Vote

### **NEW BUSINESS**

- a) Approve Revised Posting & Job Description for Technical Services Manager
- b) Renewal of Administrative Assistant's Contract
- c) Approve Furniture Cost Estimator for Station Branch Renovation
- d) Approve Construction Cost Estimator and Design Review of MEPF Systems for Station Branch Renovation
- e) Amend Contract for MDA Design Group for Station Branch Item to develop RFP
- f) Renewal of Water Treatment Contract (All-Inclusive) for the Main Library
- g) Budget Surplus Transfers
- h) Policy Manual Change-New Section 500-96 Sexual Harassment Policy-1st Read

### **CORRESPONDENCE**

None

### **OPEN TIME**

*During Open Time, members of the public may speak to any item of interest to the Library for up to three minutes.*

### **DATE OF NEXT MEETING**

March 26, 2019-2<sup>nd</sup> Budget Workshop – Main Library

### **ADJOURNMENT**