

Great Neck Library
BOARD OF TRUSTEES MEETING

Main Library
159 Bayview Avenue, Great Neck, NY 11023

Monday, May 13, 2019

7:30 P.M. – Public Meeting

AGENDA

Please Note: Members of the public may speak on any action item under consideration by the Board in Public Session, after full discussion of the Board members and prior to any vote. Please wait until the President recognizes you for discussion. Please turn off cell phones or place in silent mode.

CALL TO ORDER

APPROVAL OF MINUTES

April 15, 2019 Board Meeting

TREASURER/BUSINESS MANAGER'S REPORT

PAYROLL CHANGES

OTHER REPORTS

- (a) Branch Committee – Barry Smith, Chair
- (b) Main Building Committee – Weihua Yan, Chair
- (c) Policy/Bylaws Committee – Liman Mimi Hu, Chair
- (d) Grants- Tracy Van Dyne
- (e) Staff Reports – Board Package
- (f) Acting Director – Tracy Van Dyne

OLD BUSINESS

- a) Policy Manual Change-New Section 500-96 Sexual Harassment Policy-3rd Read & Vote

NEW BUSINESS

- a) Holiday Closings & Sunday Hours
- b) Approve Posting for Circulation Department Head Clerk
- c) Appoint Director Search Committee Members
- d) Appoint Chair of Director Search of Committee
- e) Records Destruction per Retention Policy – Business Manager's Office
- f) 2019 Engagement Letter for Auditor
- g) Proceed with RFP for Moving and Storage for Lakeville Branch Painting
- h) Policy Manual Changes-
 - i. Revise Section 700-10/Categories of Borrowers-First Read
 - ii. Revise Section 700-15/Expiration-First Read
 - iii. Revise Section 700-20/Borrowing Privileges – First Read
 - iv. Revise Section 700-40/Loan Periods and Limitations – First Read
 - v. Revise Section 700-45/Overdue Notices, Fines – First Read
 - vi. Revise Section 700-50/Interloan – First Read
 - vii. Remove Section 700-64/Playaway View Agreement, Policy and Regulations – First Read
 - viii. Revise 700-65/Audio Materials – First Read
 - ix. Remove Section 700-85/Archaeological Slide Collection-First Read
 - x. New Section 500-32/Diversity and Inclusion- First Read

CORRESPONDENCE-None

OPEN TIME

During Open Time, members of the public may speak to any item of interest to the Library for up to three minutes.

DATE OF NEXT MEETING-June 17, 2019 (Monday)-Board of Trustees Meeting – Lakeville Branch

ADJOURNMENT