

Great Neck Library  
**BOARD OF TRUSTEES MEETING**

**Lakeville Branch**  
**475 Great Neck Road, Great Neck, NY 11021**

**Monday, June 17, 2019**  
**7:00 P.M. – 7:30 P.M.-Executive Session (Personnel Matters)**  
**7:30 P.M. – Public Meeting**

## **AGENDA**

***Please Note:*** Members of the public may speak on any action item under consideration by the Board in Public Session, **after full discussion of the Board members** and prior to any vote. **Please wait until the President recognizes you for discussion. Please turn off cell phones or place in silent mode.**

### **CALL TO ORDER**

### **APPROVAL OF MINUTES**

May 13, 2019 Board Meeting  
May 8, 2019 Executive Session

### **TREASURER/BUSINESS MANAGER'S REPORT**

### **PAYROLL CHANGES**

### **OTHER REPORTS**

- (a) Branch Committee – Barry Smith, Chair
- (b) Director Search Committee-Chelsea Sassouni, Chair
- (c) Grants- Tracy Van Dyne
- (d) Staff Reports – Board Package
- (e) Acting Director – Tracy Van Dyne

### **OLD BUSINESS**

- a) Untable 2019-2020 Holiday Closings & Sunday Hours
- b) Acceptance of 2019-2020 Holiday Closings & Sunday Hours
- c) Untable 2019 Budget Transfers
- d) Approve 2019 Budget Transfers
- e) Policy Manual Changes-
  - i. Revise Section 700-10/Categories of Borrowers-Second Read
  - ii. Revise Section 700-15/Expiration-Second Read
  - iii. Revise Section 700-20/Borrowing Privileges – Second Read
  - iv. Revise Section 700-40/Loan Periods and Limitations – Second Read
  - v. Revise Section 700-45/Overdue Notices, Fines – Second Read
  - vi. Revise Section 700-50/Interloan – Second Read
  - vii. Remove Section 700-64/Playaway View Agreement, Policy and Regulations – Second Read
  - viii. Revise 700-65/Audio Materials – Second Read
  - ix. Remove Section 700-85/Archaeological Slide Collection-Second Read
  - x. New Section 500-32/Diversity and Inclusion- Second Read

## **NEW BUSINESS**

- a) Announce Donation(s)
  - i. Memory of Dora Weisbrot
  - ii. Estate of Joyce Bernstein
  - iii. Ching Lin
- b) Approve Purchase of Three (3) RFID Pads for the Main Library
- c) Approve Purchase of an AED Unit for the Gallery at the Main Library
- d) Approve RFP for Moving and Storage Company for Lakeville Branch Painting
- e) Approve RFP for Furniture and Finish Procurement, Installation and Related Services for the Parkville Branch Renovation
- f) Approve RFP for Furniture and Finish Procurement, Installation and Related Services for the Station Branch Renovation
- g) Extend Stipend for Web Maintenance
- h) Approve Revised RFP for Search Firm for new Director
- i) 2019 Year End Budget Transfers
- j) Approve Closure of Bank Account

## **CORRESPONDENCE**

Letter from D. Zielenziger

## **OPEN TIME**

*During Open Time, members of the public may speak to any item of interest to the Library for up to three minutes.*

## **DATE OF NEXT MEETING**

July 23, 2019 -Special Board of Trustees Meeting – Station Branch

## **ADJOURNMENT**