
**GREAT NECK LIBRARY
MINUTES OF THE
BUDGET WORKSHOP
TUESDAY, MARCH 12, 2019 AT 7:30 P.M.**

A first budget workshop, was held on Tuesday, March 12, 2019, at the Main Building of the Great Neck Library, 159 Bayview Avenue, Great Neck, NY 11023. [Agenda attached]

The following Trustees were present constituting a quorum:

Rebecca Miller – President
Barry Smith – Secretary
Josie Pizer – Treasurer
Chelsea Sassouni – Assistant Treasurer
Liman Mimi Hu – Assistant Treasurer
Scott Sontag - Trustee

Also Present: Denise Corcoran – Director
Tracy Geiser – Assistant Director
Steven Kashkin – Business Manager

Absent with Prior Notice: Weihua Yan – Vice President

Call to Order

President Miller called the meeting to order at 7:30 p.m.

Review and Discussion of 2019/2020 Budget

Mr. Kashkin provided an overview of the first draft of the budget for the fiscal year 2019/2020. The total for the budget presented was \$9,800,325 made up of \$8,760,238 from taxation, \$160,000 from PILOT (Payments in Lieu of Taxes from the Great Neck School District) Revenue and \$732,887 from Tax Revenue from Debt Service. A copy of the budget is appended to these Minutes.

This draft budget will be revised to include suggestions from the Board and presented at the second budget workshop on March 26, 2019.

These Minutes provide highlights and comments on the 1st draft budget:

OPERATING REVENUE

Trustee Hu inquired as to where the revenue listed under Local Library Service Aid (Line 30) comes from. Business Manager Steven Kashkin stated that dollar amount reflects money received from the Nassau Library System (NLS). He added that every library in Nassau County receives a certain amount of money from the Nassau Library System (NLS).

Public Comment: M. DiCamillo

SALARIES

Business Manager Steven Kashkin noted the \$200,000 increase in salaries reflects the addition of new full and part time positions to the 2020 budget.

President Miller requested that Mr. Kashkin redact employee identifying information from the Personnel Detail document so that it can be made available to the public at the second budget workshop.

Public Comment: M. DiCamillo

LIBRARY MATERIAL AND PROGRAMS

Trustee Hu asked if the dollar amount for the NLS Direct Access Fee (Line 137) is a membership fee. Director Denise Corcoran identified the Nassau Library System Support line (Line 136) as the one where membership dues paid to NLS is listed. She noted that, per the budget document, the last time a support membership fee was paid to NLS was in 2017.

Trustees Sontag, Smith and Hu suggested that the funds allocated for adult and children's programming may be low. They questioned what the money allotted for Programming is supporting.

Public Comments: M. DiCamillo, N. Penner, M. Studart

ADMINISTRATIVE EXPENSE

Trustee Hu questioned if costs pertaining to the new Director Search were added to Recruitment and Training (Line 163). Business Manager Steven Kashkin responded that the costs may not happen in this budget cycle. President Miller asked Mr. Kashkin to add estimated costs for the Director Search to the next draft of the budget.

President Miller requested an increase to the amount budgeted for Trustee Development (Line 176) to enable the new board to receive important training.

Public Comment: M. DiCamillo, M. Studart

BUILDING AND OCCUPANCY

Business Manager Steven Kashkin noted this section of the budget is flat with only a slight increase due to higher rent for the Branch locations.

Public Comment: M. DiCamillo

OPEN TIME

N. Penner – Board and Committee meeting times, Special Services Fund, Branch Renovations

Adjournment

The meeting was adjourned at 8:55 p.m. on motion by Trustee Smith and seconded by Trustee Sontag.

Respectfully submitted,

Dr. Barry Smith, Secretary
Board of Trustees