

**GREAT NECK LIBRARY
MINUTES OF THE
BOARD OF TRUSTEES MEETING
TUESDAY, JUNE 21, 2016 AT 7:30 P.M.**

A regular meeting of the Great Neck Library Board of Trustees was held on Tuesday, June 21, 2016, in the Station Branch of the Great Neck Library, 26 Great Neck Road, Great Neck, NY 11021. [Agenda attached]

The following Trustees were present constituting a quorum:

Marietta DiCamillo – President
Francine Ferrante Krupski – Vice President
Varda Solomon – Secretary
Josie Pizer - Treasurer
Joel Marcus – Assistant Treasurer
Robert Schaufeld – Trustee

Also Present: Kathy Giotsas – Executive Director
Tracy Geiser – Assistant Director
Neil Zitofsky – Business Manager

Absent with Prior Notice: Michael Fuller – Assistant Treasurer

CALL TO ORDER

The meeting was called to order by President DiCamillo at 7:31 p.m.

MINUTES

Regular Board Meeting

Upon motion by Varda Solomon, seconded by Francine Ferrante Krupski and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the Minutes of the May 17, 2016 Regular Board Meeting as presented.

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Schaufeld)
MOTION CARRIED

Emergency Board Meeting

Upon motion by Varda Solomon, seconded by Joel Marcus and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the Minutes of the May 18, 2016 & May 24, 2016 Emergency Board Meetings as presented.

VOTE: Yes – 5 (DiCamillo, Krupski, Solomon, Marcus, Schaufeld)

Abstain – 1 (Pizer)

MOTION CARRIED

Executive Session

Upon motion by Varda Solomon, seconded by Robert Schaufeld and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the Minutes of the May 26, 2016 and June 14, 2016 Executive Board Sessions as presented.

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Schaufeld)

MOTION CARRIED

Special Board Session

Upon motion by Varda Solomon, seconded by Joel Marcus and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the Minutes of the May 31, 2016 Special Board Meeting as presented.

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Schaufeld)

MOTION CARRIED

Relocation Committee

Upon motion by Varda Solomon, seconded by Francine Ferrante Krupski and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve the Minutes of the May 11, 2016 and May 24, 2016 Relocation Committee Meetings as presented.

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Schaufeld)

MOTION CARRIED

Board Comments: Trustee Solomon and the Board of Trustees expressed their appreciation to Holly Coscetta and Jamie Eckartz for their diligent minute recording.

TREASURER'S REPORT

Upon motion by Josie Pizer, seconded by Joel Marcus and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the following financial reports which have been reviewed by the Treasurer:

- June 14, 2016, Treasurer's Report;
- Warrant dated May 7, 2016 through June 3, 2016; including payroll account check numbers 33075-33078 and 33088-33091; paid check numbers 51362-51392; checks to be paid numbers 51393-51473 their sums set against their respective names, amounting in the aggregate to \$389,477.13;
- Payroll Warrants for pay dates May 12 and May 26, 2016, which have been reviewed by the Treasurer, in the amounts of \$121,874.78 and \$118,022.70 respectively, for a total of \$239,897.48.

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Schaufeld)
MOTION CARRIED

Board Comments: President DiCamillo requested two resolutions for the next Board of Trustees meeting. One to move the funds from the Ann Hyde estate from the Gift Fund to the Landscaping Fund and/or an ad hoc fund and another to formally name the children's garden as the Ann Hyde Memorial Children's Garden. Business Manager Neil Zitofsky said the auditors are starting their annual review on July 7th, and he will ask them for suggestions on how to segregate these funds.

Restricted Fund Analysis

Business Manager Neil Zitofsky reviewed the Reserve and Restricted Fund Analysis Summary for the building project. Discussion ensued over the T1 lines at the Main Library that should have been ended when the trailer was shut down. Trustee Pizer asked Mr. Zitofsky to check with Verizon that the T1 lines are inactive and to itemize our current charges. Mr. Zitofsky said he would do so.

Public Comment: Marianna Wohlgemuth

PAYROLL CHANGES

Upon motion by Josie Pizer, seconded by Francine Ferrante Krupski, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the Revised Payroll Changes reports of May 7, 2016 through June 3, 2016 as presented, which have been reviewed by the Finance Committee.

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Schaufeld)
MOTION CARRIED

Board Comments: Trustee Solomon requested that the 6.5 vacant hours from the part-time librarian's voluntary resignation, be offered to current staff before considering a new hire. An update on how these hours are filled is requested at the next Personnel Committee Meeting.

REPORTS

Branch Committee

Trustee Fuller was not present. A committee meeting is scheduled for June 22nd at the Lakeville Branch.

Building Advisory Committee (BAC)

President DiCamillo reported that the project is moving along and that this evening's construction changes have been vetted by the BAC Committee.

The library failed the Fire Inspection, and needs an additional fifteen (15) sprinkler heads and a water deflective plan. The next inspection for the Fire Alarm System is tentative for June 28th. Hopefully, all will be found acceptable and a TCO will be issued shortly afterwards allowing for the move back to the Main Library to begin.

Public Comment: Marianna Wohlgemuth

Gala Committee

Trustee Schaufeld reported that the next scheduled meeting will be on June 27th. They are trying to pin down the best date for the Gala in September.

Relocation Committee

Vice President Krupski reported that the June 8th meeting was cancelled due to lack of quorum. The meeting on June 20th was very productive and the Branch Heads were in attendance. The committee is moving forward and there is much to do for the move back to the Main Library. Executive Director Kathy Giotsas will obtain an accurate timeline from American Technologies for the move.

Policy Committee

Trustee Marcus reported that the Policy & By Laws Committee met on May 18th. Policy and By-Laws changes and additions will be presented later in the evening for a first read.

Programming Committee

Trustee Solomon reported the committee met on June 15th. Program reservations and reminders were discussed as well as the popularity of Levels Community Service based programs. Pre and post publicity was requested on these programs to update the community on their availability and success.

Public Comment: Marianna Wohlgemuth

Website/Technology Committee

President DiCamillo, with the Board of Trustees consent, officially changed the committee name to the Technology Committee.

Trustee Schaufeld reported that two presentations, one on SPOT printing and another for Google advertising, were made at the June 13th meeting. Both of these initiatives will be pursued in the future.

Staff Reports

Trustee Pizer inquired about the flooring selection for the lower level of the Main Library. Discussion ensued about ceramic vs. wood flooring. President DiCamillo will follow up to see if the construction company will provide a five year warranty for the wood flooring.

Assistant Director's Report

Assistant Director Tracy Geiser reported that she is scheduled to meet with shelving companies tomorrow at the Main Library. She will also lead a punch list tour at the Main Library on Thursday with Joel Marcus, Josie Pizer, Marianna Wohlgemuth, Charles Wohlgemuth, Robert Schaufeld and Francine Ferrante Krupski attending.

Interviews for temporary part-time shelvers, to assist with the re-shelving of books at the Main Library, were conducted and ten applicants have been selected.

President DiCamillo asked for elaboration on the Captterra Software. Assistant Director Geiser explained that it is scheduling software and that Margery Chodosch and Nick Camastro are currently testing it to see if it fits the needs of the Great Neck Library Staff and Branches.

Public Comment: Marianna Wohlgemuth

Text of the Assistant Director's written report dated June 14, 2016 below:

In my first couple of weeks, I have been attending all committee meetings to become current on what is going on at the GNL including attending the BAC and Relocation committees. I attended the walk-through this past Sunday, June 5 with the BOT.

I have set up a 30-day software trial with a scheduling site called Captterra and have asked Margie and Nick to give it a test run. There will be 3 other software trials that we will look at before deciding on a new scheduling software for the library. The software needs to be flexible between all 4 of the buildings. Garry has set up an email for doing these trials.

I will be contacting the American Red Cross to hold a free emergency preparedness education training titled *Prepare, Respond, Recover: What to do When Disaster Strikes* for the community. I will also begin setting up CPR/AED trainings for the staff once we are moved back in to the Main building.

RELOCATION/MAIN:

With the help of the Branch Heads I put together a list of the Main items (furniture, computers, etc.) that are located in each branch. Each Head has noted which items they would like to possibly keep at their branch. Some of these items would be additions or replacements for older or more worn pieces.

I contacted Nassau Legislator, Ellen Birnbaum's office to find out about the possibility of removing the orange netting that is currently in the center of Udall pond. The netting is catching up the ducks and geese in the pond. They are going to contact Public Works and get back to me.

With the assistance of Holly, I am scheduling shelver interviews to begin next week, June 13th. These interviews will be conducted with Pam and Margie.

BRANCHES:

On Wednesday, May 25th I spent time at each of the branches. The branch heads showed me around, explaining their collections, programming, and a bit about each part of the community that they serve. I was able to meet staff and learn a little about each of them.

I held a Branch Head meeting on Thursday, June 2nd at the Station Branch. We discussed the impending move to Main, what items or collections they would like to possibly hold on to and any questions or concerns they may have. Parkville has now begun setting their alarm in the evenings and the school has been advised. I also asked the Heads to please work on updating their Opening/Closing and Alarm Procedures. These updates will go in the Emergency Procedure Manual.

I attended a meeting at the Lakeville branch on Friday, June 3 with Ruth, Garry, Charlie, and Deidre as well as our Krayola Kiosk representative, Robert. We were able to determine a location for the new kiosk without having to cut the shell in half. Ruth and Charlie decided on a safe route for the electric. The kiosk comes with room for 4 iPads. It was decided to keep 2 cases inside the shell for safe-keeping and use 2 on the kiosk. If the library is ever able to branch out, the other 2 iPads can be added to the shell. In the meantime, the other 2 iPads can possibly be attached to one of the computer tables for patrons to use there.

Executive Director's Report

Executive Director Kathy Giotsas reported that there have been a few glitches with the OPAC to Sierra conversion and she has been actively working with Innovative Interface Incorporated to resolve them.

Trustee Pizer commented on a staff report that mentioned 3D Printing and Maker Spacers. She would like to see Levels implement these items in the new building. Adam Hinz was present and was asked to put together an issue sheet so that a policy could be drawn up for the use of this equipment.

Public Comment: Marianna Wohlgemuth

Trustee Pizer also brought up the downloads and interloans appearing on the statistics. President DiCamillo requested that the statistics be revamped once we return to the Main Library as they include Great Neck Library Residents and others who use our services.

Text of the Executive Director's written report dated June 17, 2016 below:

ADMINISTRATION

Since Tracy has begun we are looking at adjusting our schedules to ensure we always have senior management coverage. We will be dividing time.

BUILDING

In May we were looking at alternatives to store the IT trailer and the two storage trailers. We were able to solve the problem by hosting a few IT services and moving the other operational servers in the server room at Main. The IT and Maintenance staff went through the trailers and we were able to evaluate the material stored and discard some

things that we would not reuse. The shelving was removed from the trailer for the mezzanine and we did notice that it had accumulated mold and rust from being in the trailer. We were able to consolidate two of the trailers into one truck. We were able to move the truck into the Water Authority parking lot until the library parking lot is completed and/or we can move the equipment into the library.

We have chosen a Landscape Architect, Bayview Architecture and we will be setting up meetings in June to develop a design. We have also decided to put wood looking ceramic tile in the gallery area. We have not received the samples to make a decision. Once we receive the samples we will make a decision. There will also be a change in the ladies room in Levels. The art sink will be changed to a regular bathroom sink. The additional dense shelving was not ordered because of the mix-up in pricing. We do expect the all the books will fit into the Main Library.

We have received the punch list for ALO, KG&D, and will be creating one of our own during the next walk through that we are arranging. We also received the Fire Marshalls report which VRD will be reviewing and making the appropriate changes.

We are also creating a Dedication plaque for the new building with the names of the Board, the BAC, VRD and KG&D. The contractor and the architects will be paying for the plaque.

FINANCE

To assist us in the move to the Main Library we have decreased the purchasing of new materials for the library until we move back into the Main Library. We will continue purchasing best sellers and patron requests but all additional purchase have been put on hold until we move back into the Main library.

We are assessing our current inventory of supplies and discarding materials we no longer need and will create an order system that will allow us to have minimum back storage. We are so working to develop paper reduction process that will enable us to have forms online for patron and print them as needed. This will minimize paper ordering and storage it will also allow us to update the forms we currently use.

PERSONNEL

Justin has begun his work at Parkville and is developing relationships with the community. The branches managers are also reviewing their need to ensure that when we transition back to main the conversion goes smoothly.

RELOCATION

We are pulling all are lists of things that are in the Lakeville basement, trailer, computers, art, and furniture. We did discard many of the things in the trailer. We also had a meeting with Garry Hall from American Libraries. We have started putting a plan for re-shelving of the books at main and will be presenting the numbers at the next Relocation meeting. The majority of the furniture has come in and we are waiting for the TCO for the furniture to be installed.

We did not need to use Saddle Rock School or Parkville School for storage since the Water Authority allowed us to use their parking lot. The computer supplies that were in the trailer were distributed to the branches to be used.

We did talk to the Attorney and Chris Johnson regarding the contract for the movers to find out what was exactly planned for the move back into the Main Library. After talking to Chris, there was no intention to interfile book. The Attorney also informed us that it would be hard to enforce interfiling because there is no language in the contract for interfiling.

The staff continues to weed and expect to have 20% to 30% of the collection discard by the time we move back into the library. The Children's Department weeded their entire collection prior to moving into storage. They also did a lot of weeding of the material that is currently from main and still in circulation. There is also a need for some of the children's materials from main to go to the branches.

WEBSITE/TECHNOLOGY

In May there were several exciting thing going on with technology. The Verizon strike did cause a delay in the Fire Marshalls inspection but we were able to find a workaround by installing Optimum as our primary phone service provider. All the life safety phone lines were installed and on June 1, the Fire Marshall did his inspection.

The library also converted to hosting services for Millennium, Encore and the library website. We did have a few glitches that we were able to resolve immediately. One of the things that we did discover is that we are using an old version of the reserve system that is also labor intensive. We are working with Innovative to convert to the new reserve system and hope to have that up and running in the next two weeks. At the end of June we will begin our conversion to Sierra and should have that up and running by the fall.

By the end of May the library had to remove all trailers from the parking lot for the curbing and paving of the parking lot. The installation of Optimum allowed us to move our operational servers into the server room at main. Since several of our services were hosted there was minimal impact for patrons.

We did go through the technology needs of the library and are looking at ways to run more cost efficiently. We are looking at a new phone system that will save the library several thousands of dollars. An RFP was put together to be sent out for bid. We are also looking at replacing many of our older computers that are over 5 years old. We did put together several RFP that were sent out the beginning of June and we will be making a decision on the award of those RFP's by the end of June. The following RFP's were sent out:

1. Phone system
2. Computers
3. IT Consultant
4. Community Room Technology
5. Levels Lighting
6. Levels Production equipment

In May, A+ Technology was selected to install the security system for the library. They installed the security system in the Great Neck School System and have gotten positive reviews.

It was also approved to purchase five Krayon Kiosk for the Children's Department. One unite will be in each location and two at the Main Library once we open.

OLD BUSINESS

Untable 2016-2017 Holiday Closings & Sunday Hours

Upon motion by Francine Ferrante Krupski, seconded by Varda Solomon, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees take from the table the motion relating to the September 2016 to August 2017 Schedule of Holiday Closings & Sunday Hours as presented.

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Schaufeld)
MOTION CARRIED

Acceptance of 2016-2017 Holiday Closings & Sunday Hours

Upon motion by Francine Ferrante Krupski, seconded by Varda Solomon, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the September 2016 to August 2017 Schedule of Holiday Closings & Sunday Hours as presented.

VOTE: Yes – 6 (DiCamillo, Krupski, Solomon, Pizer, Marcus, Schaufeld)
MOTION CARRIED

NEW BUSINESS

2016 Year End Budget Transfers

Upon motion by Josie Pizer, seconded by Joel Marcus, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees authorize the year-end line-item changes to the 2016 Operating Budget as detailed in the 2016 Budget Transfer Worksheet, a copy of which is to be appended to the minutes of this meeting, as well as to the copies of the 2016 Budget maintained on file for the public at all branches.

VOTE: Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)
MOTION CARRIED

Board Comment: Neil Zitofsky was asked by Trustee Pizer to investigate the difference for e-books on page 4 of the Budget Transfer Worksheet.

CONSTRUCTION CHANGE ORDERS

Fire Marshall Sprinkler Head Additions

Upon motion by Joel Marcus, seconded by Varda Solomon and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD RCO # 104 R-1 to add fifteen (15) fire sprinkler heads as per the Fire Marshall inspection, in the amount of \$4,875.09; such funds to be taken from the Main Building and Special Services fund.

VOTE: Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)
MOTION CARRIED

Bentley Carpet Credit

Upon motion by Robert Schaufeld, seconded by Francine Ferrante Krupski and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD RCO # 77 for a credit due to an issue with the mill color for the Bentley Carpet, in the amount of [\$6,909.00]; said funds to be credited back to the Construction fund.

VOTE: Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)
MOTION CARRIED

Glass Shelf Barriers

Upon motion by Francine Ferrante Krupski, seconded by Josie Pizer and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD RCO # 102 for glass barriers between shelving as per the Fire Marshall inspection, in the amount of \$55,539.00; such funds to be taken from the Main Building and Special Services fund.

VOTE: Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)
MOTION CARRIED

Silt Fence

Upon motion by Joel Marcus, seconded by Varda Solomon and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD RCO # 103 to furnish and install a silt fence at the lower parking lot for the concrete curbs and replacement work as per the request of the North Hempstead Building Inspector, in the amount of \$2,458.30; such funds to be taken from the Main Building and Special Services fund.

VOTE: Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)
MOTION CARRIED

Extension of Truck Rental

Upon motion by Varda Solomon, seconded by Francine Ferrante Krupski, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees extend the truck rental that was approved on May 24, 2016 for moving the trailers out of the Main Library parking lot in the amount of \$709.75 a week, for an additional four weeks totaling \$2,839; such funds to be taken from the Main Building and Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)
MOTION CARRIED

Extension of Contract for Moe Kiswani

Upon motion by Robert Schaufeld, seconded by Joel Marcus, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees extend the contract for Moe Kiswani as a Computer Consultant, originally agreed to on April 20, 2016 and renewed on May 19, 2016, for an additional one month period in the fixed sum of \$6,000.00 to be charged against the Main Building and Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)
MOTION CARRIED

Board Comment: President DiCamillo stated this renewal extends through July 18th.

Amend Resolution for Sprinkler System at Main Library

Upon motion by Francine Ferrante Krupski, seconded by Varda Solomon, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees amend the April 12, 2016 resolution for the hiring of Pacific Lawn Sprinklers to install a new sprinkler system at the Main Library at a cost of \$31,500 to be charged to the Landscaping Fund.

VOTE: Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)

MOTION CARRIED

Policy Manual Changes

i. Add Section 600-15/Discarding of Excess Volumes-First Read

Public Comment: Marianna Wohlgemuth, Naomi Penner

Board Comment: President DiCamillo asked that the committee define the materials.

ii. Add Section 900-90/Streaming-First Read

iii. Amend Title in Section 1200/Gifts-First Read

iv. Section 800-10/Meeting Room Fees/First Read

Public Comment: Marianna Wohlgemuth

v. By-Laws, Article VIII/Nominations-First Read

Board Comment: President DiCamillo asked that Executive Director Giotsas contact

Peter Fishbein for instruction on the process for these proposed changes and Special Meeting.

vi. Amend Section 300-40/ Organizational Chart-First Read

Public Comment: Marianna Wohlgemuth

vii. Section 400-55/Budget – First Read

Board Comment: Trustee Solomon requested the wording be changed to include “at the same time” with the school budget elections.

2016 Engagement Letter

Upon motion by Joel Marcus, seconded by Varda Solomon, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees authorize the President to execute the letter of engagement with R.S. Abrams & Co., LLP, as dated June 16, 2016, for the performance of an audit of the Library’s financial statements, as well as preparation of the Library’s Federal Form 990, for the fiscal year ending June 30, 2016 at a cost not to exceed \$ 14,200.00 to be charged to the Audit Fees line of the operating budget.

VOTE: Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)
MOTION CARRIED

Acceptance of Levels Stage Lighting at Main Library

Upon motion by Robert Schaufeld, seconded by Francine Ferrante Krupski, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the proposal of The Lighting Design Group for the provision and installation of stage lighting for Levels, as well as the training of Levels staff on its proper use. The total cost will be \$60,125 as per their proposal dated June 13, 2016, to be charged to the Main Building and Special Services Fund.

Upon motion by Robert Schaufeld and seconded by Francine Ferrante Krupski the Board unanimously voted to table the motion. MOTION TABLED

Board Comment: President DiCamillo requested that staff, other than Levels, should be trained on this equipment as well. Trustee Solomon suggested keeping a record of all whom are trained and a policy that states one trained staff member must be onsite when in the equipment is in use.

Discussion on wiring ensued, Executive Director Giotsas was asked to follow-up with VRD to confirm they will reinstall wiring that should not have been ripped out.

Replacement Shelving Under the Mezzanine

Upon motion by Robert Schaufeld, seconded by Varda Solomon, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees authorize the Executive Director to contract for the refurbishing or replacement of the shelving under the mezzanine at a cost not to exceed [\$75,000], to be charged to the Main Building and Special Services Fund, in consultation with the Board President.

Upon motion by Robert Schaufeld, seconded by Varda Solomon, the motion was amended and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees authorize the Executive Director to contract for the replacement of the shelving under the mezzanine, the painting of the poles in the mezzanine area and the removal of old shelving and installation of the new shelving at a cost not to exceed [\$75,000], to be charged to the Main Building and Special Services Fund, in consultation with the Board President

VOTE: Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)
MOTION CARRIED

Board Comment: Trustee Pizer asked for itemized costs for each service provided.

CORRESPONDENCE

Letter from Johanna Hurwitz regarding weeding of Library Collection.

OPEN TIME

Trustee Pizer asked about the process for RFPs.

DATE OF NEXT MEETING

July 26, 2016 – Special Board Meeting–Station Branch

ADJOURNMENT

The meeting was adjourned at 9:40 p.m. on motion by Trustee Marcus and seconded by Trustee Ferrante Krupski.

Respectfully submitted,

Varda Solomon
Secretary, Board of Trustees