
**GREAT NECK LIBRARY
MINUTES OF THE
SPECIAL BOARD OF TRUSTEES MEETING
JULY 26, 2016 AT 7:30 P.M.**

A special meeting of the Great Neck Library Board of Trustees, was held on Tuesday, July 26, 2016, in the Station Branch, 26 Great Neck Road, Great Neck, NY 11021. [Agenda attached]

The following Trustees were present constituting a quorum:

Marietta DiCamillo – President
Varda Solomon – Secretary
Josie Pizer – Treasurer
Joel Marcus – Assistant Treasurer
Michael Fuller – Assistant Treasurer (arrived at 7:44 p.m.)
Robert Schaufeld

Also present: Kathy Giotsas – Executive Director
Tracy Geiser – Assistant Director
Neil Zitofsky – Business Manager

Absent with Prior Notice: Francine Ferrante Krupski – Vice President

Call to Order

President DiCamillo called the public meeting to order at 7:35 p.m.

Secretary's Report of Nominating Endorsed Candidates

Secretary Solomon read aloud the Nominating Committee Endorsed Candidates Report for the October 31, 2016 Election. The report was accepted by the Board of Trustees.

Text of Report below:

The Nominating Committee has endorsed the candidates below to fill two seats on the Library Board of Trustees and one seat on the Nominating Committee that will be expiring January 2017.

BOARD OF TRUSTEES

Four Year Term January 2017-2021 for the seat currently held by Varda Solomon: Varda Solomon
Four Year Term January 2017-2021 for the seat currently held by Josie Pizer: Rebecca Miller

NOMINATING COMMITTEE

Three Year Term January 2017-2020 for the seat currently held by Michael Katz: Patrick McDonnell

Acceptance of Nominating Committee Resignation

Upon motion by Varda Solomon and seconded by Robert Schaufeld, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the resignation of Ian Lustbader from the Nominating Committee dated June 22, 2016.

VOTE: Yes – 5 (DiCamillo, Solomon, Pizer, Marcus, Schaufeld)
MOTION CARRIED UNANIMOUSLY

Public Comment: Marianna Wohlgemuth

Board Comment: An Executive Session will be held on August 16th at 7:15 pm for discussion. President DiCamillo requested the letter of resignation be appended to the minutes.

Payroll Changes

Upon motion by Josie Pizer and seconded by Joel Marcus, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the Revised Payroll Change reports of June 4, 2016 through July 15, 2016 as presented, which have been reviewed by the Finance Committee.

VOTE: Yes – 5 (DiCamillo, Solomon, Pizer, Marcus, Schaufeld)
MOTION CARRIED UNANIMOUSLY

Formally Name the Ann Hyde Memorial Children’s Garden

Upon motion by Joel Marcus and seconded by Varda Solomon, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees create the Ann Hyde Memorial Children’s Garden at the Main Library.

VOTE: Yes – 5 (DiCamillo, Solomon, Pizer, Marcus, Schaufeld)
MOTION CARRIED UNANIMOUSLY

Trustee Fuller arrived at 7:44 p.m.

Extension of Moe Kiswani’s Contract

Upon motion by Robert Schaufeld and seconded by Varda Solomon, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees extend the contract for Moe Kiswani as a Computer Consultant, originally agreed to on April 20, 2016 and renewed on May 19, 2016 and also on June 21, 2016, for an additional one month period in the fixed sum of \$6,000.00 to be charged against the Main Building and Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED UNANIMOUSLY

Extension of Truck Rental

Upon motion by Joel Marcus and seconded by Varda Solomon, and after discussion, it was, RESOLVED, that the Great Neck Library Board of Trustees extend the truck rental that was approved on May 24, 2016 and renewed on June 21, 2016 for moving the trailers out of the Main Library parking lot in the amount of \$709.75 a week, for an additional four weeks totaling \$2,839; such funds to be taken from the Main Building and Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED UNANIMOUSLY

Public Comment: Marianna Wohlgemuth

Board Comment: Assistant Director Tracy Geiser will investigate storage pod pricing and compare with the current truck rental fees. Trustee Pizer requested that the Board of Trustees be informed of her findings.

RFP for Radio Frequency Identification

Upon motion by Robert Schaufeld and seconded by Josie Pizer, and after discussion, it was, RESOLVED, that the Great Neck Library Board of Trustees proceed with a Request for Proposal (RFP) for a RFID System for the Branches and the Main Library.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)
MOTION CARRIED UNANIMOUSLY

Public Comment: Marianna Wohlgemuth

Approval of New Telephone System

Upon motion by Robert Schaufeld and seconded by Joel Marcus, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the proposal of Global Telecom Supply for the provision and installation of a new telephone system for the Great Neck Library, as well as the training of staff on its proper use. The total cost will be \$54,876.00 as per their proposal dated May 16, 2016, to be charged to the Main Building and Special Services Fund.

Upon motion by Josie Pizer and seconded by Joel Marcus the Board unanimously voted to table the motion. MOTION TABLED

Board Comment: President DiCamillo requested that this item be addressed at the July 27, 2016 Technology Committee and also placed on the August 16th Special Board Agenda.

Approval of New Copier for Branches

Upon motion by Michael Fuller and seconded by Joel Marcus, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees authorize the Business Manager to enter into an agreement with Carr Business Systems for a 60-month lease of three (3) new Konica Minolta Bizhub C258 at a monthly lease cost of \$113.65 each, plus maintenance agreement charges of \$0.0113 per b/w copy and \$0.0783 per color copy. These copiers will be installed at Parkville, Station and Main. The leases are to be charged to the Office Equipment Rent and Repair line of the operating budget.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)

MOTION CARRIED UNANIMOUSLY

Public Comment: Marianna Wohlgemuth

Review of By-Laws Amendment

Upon motion by Joel Marcus and seconded by Josie Pizer, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees review the current By-Laws to reconsider the current composition of the Nominating Committee , as well as other areas of the By-Laws which we may deem to require consideration for revision. Any revisions will be brought to the Association for vote in the next Election.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)

MOTION CARRIED UNANIMOUSLY

Public Comment: Naomi Penner

Construction Change Orders

a) Additional Signage

Upon motion by Josie Pizer and seconded by Joel Marcus, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD RCO # 105 for additional signage for the Elevator Room as per the Fire Marshall inspection, in the amount of \$539.68; such funds to be taken from the Main Building and Special Services fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)

MOTION CARRIED UNANIMOUSLY

b) Additional Concrete Work

Upon motion by Josie Pizer and seconded by Varda Solomon, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees approve Change Order VRD RCO # 106 R2 for additional concrete work for curbs at the south section of the parking lot, garage exterior wall and also for ADA handicap tiles and additional curbs and sidewalk, in the amount of \$3,128.54; such funds to be taken from the Main Building and Special Services fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)

MOTION CARRIED UNANIMOUSLY

Motion to Take from the Table the Levels Stage Lighting

Upon motion by Michael Fuller and seconded by Josie Pizer, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees take from the table the motion relating to the Levels Stage Lighting.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)

MOTION CARRIED UNANIMOUSLY

Acceptance of Levels Stage Lighting

Upon motion by Varda Solomon and seconded by Robert Schaufeld, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the proposal of The Lighting Design Group for the provision and installation of stage lighting for Levels, as well as the training of Levels staff on its proper use. The total cost will be \$60,125 as per their proposal dated June 13, 2016, to be charged to the Main Building and Special Services Fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)

MOTION CARRIED UNANIMOUSLY

Public Comment: Marianna Wohlgemuth

Board Comment: Adam Hinz received a \$15,000 grant for this.

Approval of Hardware to Support Wireless Capability for the Main Library

Upon motion by Robert Schaufeld and seconded by Varda Solomon, and after discussion, it was,

RESOLVED, that the Great Neck Library Board of Trustees accept the price quote from Ingram Micro for hardware to support wireless capability for the Main Library. The total cost will be \$40,251.60 as per price quote, to be charged to the Automated Library Fund.

VOTE: Yes – 6 (DiCamillo, Solomon, Pizer, Marcus, Fuller, Schaufeld)

MOTION CARRIED UNANIMOUSLY

Open Time

Speaking: Naomi Penner

Date of Next Meeting

August 16 – Special Board Meeting at Parkville

Adjournment

The meeting was adjourned at 8:10 p.m. on a motion by Joel Marcus and seconded by Michael Fuller.

Respectfully submitted,

Varda Solomon
Secretary, Board of Trustees