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**GREAT NECK LIBRARY  
MINUTES OF THE  
SPECIAL BOARD OF TRUSTEES MEETING  
OCTOBER 26, 2016 AT 7:30 P.M.**

A special meeting of the Great Neck Library Board of Trustees was held on Wednesday, October 26, 2016, in the Parkville Branch of the Great Neck Library, 10 Campbell Street, New Hyde Park, NY 11040. [Agenda attached]

The following Trustees were present constituting a quorum:

Marietta DiCamillo – President  
Francine Ferrante Krupski – Vice President [arrived at 7:35 p.m.]  
Varda Solomon – Secretary  
Joel Marcus – Assistant Treasurer  
Josie Pizer – Treasurer  
Robert Schaufeld

Also present: Kathy Giotsas – Executive Director

Absent: Michael Fuller – Assistant Treasurer  
Tracy Geiser – Assistant Director  
Neil Zitofsky – Business Manager

### **Call to Order**

President DiCamillo called the public meeting to order at 7:30 p.m.

### **ACCEPTANCE OF ROBERT SCHAUFELD TO CERTIFY VOTERS LIST**

**Upon motion by Joel Marcus and seconded by Josie Pizer, and after discussion, it was, RESOLVED,** that the Great Neck Library Board of Trustees temporarily appoint Robert Schaufeld to act as Secretary to the Board during the upcoming election.

**VOTE:** Yes – 5 (DiCamillo, Pizer, Solomon, Marcus, Schaufeld)  
*MOTION CARRIED UNANIMOUSLY*

*Francine Ferrante Krupski arrived at this point.*

### **ACCEPTANCE OF ADMINISTRATIVE COORDINATOR JOB POSTING AND DESCRIPTION**

**Upon motion by Josie Pizer and seconded by Varda Solomon, and after discussion, it was, RESOLVED,** that the Great Neck Library Board of Trustees accept the Administrative Coordinator Job Posting and Description as attached.

**VOTE:** Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)  
**MOTION CARRIED UNANIMOUSLY**

*Public Comment: Marianna Wohlgemuth*

### **ACCEPTANCE OF YOUTH SERVICES COORDINATOR JOB POSTING AND DESCRIPTION**

**Upon motion by Francine Ferrante Krupski and seconded by Varda Solomon, and after discussion, it was,**

**RESOLVED,** that the Great Neck Library Board of Trustees accept the Youth Services Coordinator Job Posting and Description as attached.

**VOTE:** Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)  
**MOTION CARRIED UNANIMOUSLY**

### **ACCEPTANCE OF LEVELS MANAGER JOB POSTING**

**Upon motion by Robert Schaufeld and seconded by Francine Ferrante Krupski, and after discussion, it was,**

**RESOLVED,** that the Great Neck Library Board of Trustees accept the Levels Manager Coordinator Job Posting as attached.

**VOTE:** Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)  
**MOTION CARRIED UNANIMOUSLY**

### **APPROVE/RATIFY THE APPROVAL OF FERRANTELLI GROUP TO PRODUCE A FINAL SITE SURVEY**

**Upon motion by Varda Solomon and seconded by Josie Pizer, and after discussion, it was,**

**RESOLVED,** that the Great Neck Library Board of Trustees approve/ratify the approval for the expenditure of \$4,500 to Ferrantello Group to produce a final site survey as per their proposal dated October 20, 2016. The survey is required in order to obtain a final Certificate of Occupancy. This expenditure is to be charged to the Main Building and Special Services fund.

**VOTE:** Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)  
**MOTION CARRIED UNANIMOUSLY**

*Public Comment: Marianna Wohlgemuth*

## **CONSTRUCTION CHANGE ORDER-LEVELS SINK**

**Upon motion by Joel Marcus and seconded by Robert Schaufeld, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve Change Order VRD RCO # 110R1 for additional monies to remove the sink in Levels bathroom and replace with a single wall hung sink, in the amount of \$2,917.20; such funds to be taken from the Main Building and Special Services fund

**VOTE:** Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)  
**MOTION CARRIED UNANIMOUSLY**

*Public Comment: Marianna Wohlgemuth*

## **APPROVAL OF ASSISTED LISTENING SYSTEMS**

**Upon motion by Robert Schaufeld and seconded by Josie Pizer, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees award the contract to Profound Technologies, quotation dated October 25, 2016, for assisted listening systems to be installed in the community room, levels, the Main Library and the branches in an amount not to exceed \$20,000, to be charged to the Main Building and Special Services Fund.

**VOTE:** Yes – 5 (DiCamillo, Krupski, Pizer, Marcus, Schaufeld)  
Abstain – 1 (Solomon)  
**MOTION CARRIED UNANIMOUSLY**

## **AWARD RFP FOR THE COMMUNITY ROOM/AV EQUIPMENT**

**Upon motion by Robert Schaufeld and seconded by Joel Marcus, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees award the RFP to Profound Technologies, quotation dated June 17, 2016, for a full-featured audiovisual distribution system for the Community room of the Main Library in an amount not to exceed \$185,299.39, to be charged to the Main Building and Special Services Fund

**VOTE:** Yes – 6 (DiCamillo, Krupski, Pizer, Solomon, Marcus, Schaufeld)  
**MOTION CARRIED UNANIMOUSLY**

*Public Comment: Marianna Wohlgemuth*

## **Open Time**

*Marianna Wohlgemuth; Community Room Stage, Landscaping Survey*

## **Date of Next Meeting**

November 15, 2016 Regular Board Meeting-Main Branch.

## **Adjournment**

The meeting was adjourned at 8:33 p.m. on a motion by Joel Marcus and seconded by Josie Pizer.

Respectfully submitted,

Varda Solomon  
Secretary, Board of Trustees