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**GREAT NECK LIBRARY  
MINUTES OF THE  
SPECIAL BOARD OF TRUSTEES MEETING  
AUGUST 21, 2018 AT 7:30 P.M.**

A special meeting of the Great Neck Library Board of Trustees was held on Tuesday, August 21, 2018, at the Parkville Branch Library, 10 Campbell Street, New Hyde Park, NY 11040. [Agenda attached]

The following Trustees were present constituting a quorum:

Robert Schaufeld – President  
Rebecca Miller – Vice President  
Weihua Yan – Secretary  
Josie Pizer – Treasurer  
Joel Marcus – Assistant Treasurer  
Barry Smith – Assistant Treasurer  
Chelsea Sassouni - Trustee

Also Present: Tracy Van Dyne – Assistant Director  
Steven Kashkin – Business Manager

Absent with Prior Notice: Denise Corcoran - Director

## **Call to Order**

President Schaufeld called the public meeting to order at 7:35 p.m.

## **Payroll Changes**

**Upon motion by Trustee Pizer and seconded by Trustee Miller, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees accept the Payroll Change report of July 1 through July 31, 2018 as presented, which has been reviewed by the Finance Committee.

**VOTE:** Yes – 7 (Schaufeld, Miller, Yan, Pizer, Marcus, Smith, Sassouni)

*MOTION CARRIED UNANIMOUSLY*

## **Approve Additional RFID Gate for the Station Branch**

**Upon motion by Trustee Sassouni and seconded by Trustee Marcus, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees approve the purchase of an additional RFID gate from Bibliotheca for the Station Branch Library in the amount of \$2,972.54; such funds to be taken from the Automated Library Fund.

**VOTE:** Yes – 7 (Schaufeld, Miller, Yan, Pizer, Marcus, Smith, Sassouni)  
*MOTION CARRIED UNANIMOUSLY*

## **Amend Wetlands Mapping Resolution for Landscaping Project**

**Upon motion by Trustee Smith and seconded by Trustee Pizer, and after discussion, it was subsequently TABLED,**

**MOVED**, that the Great Neck Library Board of Trustees approve a revision to the resolution dated June 9, 2018 for the hiring of the Ferrantello Group to locate the limits of the Wetlands flagging and update the survey as needed at a revised cost of \$1,850.00; such funds to be taken from the Landscaping Fund. Contract has been reviewed by Legal.

*Board Comment: Motion was TABLED for two additional proposals.*

*Public Comment: M. DiCamillo*

## **Authorize Legal Proceedings for HVAC**

**Upon motion by Trustee Miller and seconded by Trustee Marcus, and after discussion, it was,**

**RESOLVED**, that the Great Neck Library Board of Trustees direct our attorneys to take all steps necessary to commence legal proceedings in the event that HVAC issues at the Main Library are not significantly resolved by September 12, 2018.

**VOTE:** Yes – 7 (Schaufeld, Miller, Yan, Pizer, Marcus, Smith, Sassouni)  
*MOTION CARRIED UNANIMOUSLY*

## **Adoption of a Sustainability Pledge and Plan for the Great Neck Library System**

**Upon motion by Trustee Yan and seconded by Trustee Miller, and after discussion, it was,**

**RESOLVED**, that whereas the Great Neck Library is concerned about the environment and committed to the sustainability of its resources, the Board of Trustees along with the staff of the Library will act in an environmentally responsible manner and ultimately prepare a comprehensive plan to be initiated for the Main Library and all Branches.

**VOTE:** Yes – 7 (Schaufeld, Miller, Yan, Pizer, Marcus, Smith, Sassouni)  
*MOTION CARRIED UNANIMOUSLY*

*Public Comment: M. DiCamillo*

## **Open Time**

D. Guo: Adding Chinese Language materials at Parkville Branch Library

D. Zielenziger: Location of meeting agendas on library website

M. DiCamillo: Landscaping at Main Library, Parkville Renovation update

J. Clausen: HVAC issues at Main Library

## **Date of Next Meeting**

September 12, 2018 Regular Board Meeting – Main Library.

## **Adjournment**

The meeting was adjourned at 8:10 p.m. on a motion by Trustee Marcus and seconded by Trustee Smith.

Respectfully submitted,

Weihua Yan  
Secretary, Board of Trustees